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**Welcome to the parent evening  
of the **senior grades!****

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# Contact persons

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- ▶ **Dr. Fritzenschaft:** American Principal (W103)
  - ▶ **Herr Bartz:** German Principal (W101)
  - ▶ **Frau Krueger:** Tutor of 12a (W115)
  - ▶ **Frau Aust:** Tutor of 11a (W116)
  - ▶ **Mrs. Hale:** Tutor of 11d/12d (W108)
  - ▶ **Mrs. Posillico:** 10-12 Counselor (W105f)
  - ▶ **Ms. Mack:** Registrar (W117)
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# Elections

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- ▶ Number of required parent representatives: **22**
  - Americans: **11**
  - Germans: **11**

# Attendance Policy

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- ▶ If your child is sick, please inform the tutor via email in the morning and additionally fill in the **Excuse Form!**
    - The form is available on the school website.
    - Excuses must be handed in always **by Wednesday of the following week** at the latest.
  
  - ▶ Absences bordering a vacation must be excused by a **doctor's note!**
  
  - ▶ Leave of Absences (**LOA**) must be applied for in advance (informal request to the administration)!
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Date: \_\_\_\_\_

Name: \_\_\_\_\_

Class: \_\_\_\_\_

Dear \_\_\_\_\_,

Please excuse my son's/daughter's absence on

Date: \_\_\_\_\_

Single Periods (if any): \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sincerely,

# Link:

<https://jfks.de/useful-documents-for-parents/>



## Parents

### Useful documents for parents

[Monthly School Bulletin](#)

[Food Committee](#)

[School Conference Minutes](#)

[Parent Council Minutes](#)

[ED Minutes and Resolutions](#)

[Parent Newsletter](#)

[JFKS Bilingual Program](#)

[How to get involved](#)

[Home](#) | [Useful documents for parents](#)

### USEFUL DOCUMENTS FOR PARENTS

This content is restricted to site members. If you are an existing user, please login. You can also login by connecting through your @jfksberlin.org account at google by [clicking here](#).

## Existing Users Log In

**Username or Email**

**Password**

Connect with:

# In case a Klausur was missed

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- ▶ The student must see the doctor on the day of the missed Klausur.
    - Retro-diagnoses are **not** accepted.
    - A make-up date (Nachklausur) will only be granted if a doctor's excuse is provided **within three days** counted as of the Klausur date.
  - ▶ The doctor's notes are to be submitted to the tutors Frau Aust, Frau Krueger or Ms. Hale.
    - The students will be added to the **Saturday make-up** exam list.
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# KLAUSUR SCHEDULE

2022-2023 (1st semester) Version 3.0

	24.08.22	25.08.22	26.08.22	29.08.22	30.08.22	31.08.22	01.09.22	02.09.22	05.09.22	06.09.22	07.09.22	08.09.22	09.09.22	12.09.22	13.09.22	14.09.22	15.09.22	16.09.22	
	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	
									School Holiday (Labschool)										
			Geo 11 Trip														Baupiloten	Baupiloten	
	21.09.22	22.09.22	23.09.22	26.09.22	27.09.22	28.09.22	29.09.22	30.09.22	03.10.22	04.10.22	05.10.22	06.10.22	07.10.22	10.10.22	11.10.22	12.10.22	13.10.22	14.10.22	
	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	
12 MU1 (3)						11 BI (3) 11 GE (3) 11 KU (3) 11 PW (3) 11 MA (3)	12a/d E.. (4) nur UK	12 BI (3) 12 PH (3) 12 D1 (3) 12 FR (3) 12 MA1 (3) 11a/d E.. (4) nur UK	Day of German Unification		11ek1 (2)	11 BI (3) 11 PH (3) 11 D (3) 11 ES (3)	12 BI2 (3) 12 EK (3) 12 ES (3) 12 KU (3) 12 PW (3) 12 MA (3) 12 GE (3) 11 CH (3)	11a/d d14 (2) 11 ph1 (2) 11 pw2 (2)	12 ch1 (2) 12 psy12_1 (2) 12 inf2 (2) 12 ph2 (2) 11/12 ph01/1 (2) 11 ch1 (2)	12 d13 (2) 12 d22 (2)	11 ch2 (2) 11 a/d ku2 (2) 11/12 ph11 (2) 11 inf (2)	11 EK (3)	MAKE-UP EXAMS 15.10.2022
			End 1st quarter												Early Dis.				
	19.10.22	20.10.22	21.10.22	24.10.22	25.10.22	26.10.22	27.10.22	28.10.22	31.10.22	01.11.22	02.11.22	03.11.22	04.11.22	07.11.22	08.11.22	09.11.22	10.11.22	11.11.22	
	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	
11a/d ah5 (2)	12 ak2 (2) 12 wa (2) 12 ph1 (2) 12 sp/dh11 (2) 12a/d dh3 (3) 12a ma2 (2) 12a/d ha2 (2) 11a/d ah2 (2) ku-ah-ap (2) ph-mg (2)		ku-ap3d (2)	Fall Vacation					Fall Vacation						12 d21 (2) 12 bi (2) 12 ma4 (2) ku-pho2 (2)	11a/d E.. (4) 11a/d e.. (4)	11 d-2 (2) 11a/d d11 (2) 11a/d d13 (3) 12 MU1 (5)	12 ph4 (2) 12a/d d15 (2) 12 d11 (2) 12 ma1 (2) 11 BI (3) 11 GE (3) 11 KU (3) 11 PW (3) 11 MA (3)	MAKE-UP EXAMS 12.11.2022
	16.11.22	17.11.22	18.11.22	21.11.22	22.11.22	23.11.22	24.11.22	25.11.22	28.11.22	29.11.22	30.11.22	01.12.22	02.12.22	05.12.22	06.12.22	07.12.22	08.12.22	09.12.22	
	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	
12 bi3 (2) 12a/d d12 (2) 11 pw1 (2) 11 mu1 (2) 11 ge4 (2) 11 mu2 (2) 11a/d ku1 (2) ku-ap (4) ch-ap (2)	Teacher Workshop	Teacher Workshop	12 ge3 (2) 12 ge1 (2) 12 bi1 (2) 11 BI1 (3) 11 PH (3) 11 D (3) 11 ES (3) ph-ap (3)	11 psy12 (2) 11 ge2 (2) 11 lat1 (2) 11 bi1 (2) 11 ma3 (2) csa-ap (2)	12 BI (5) 12 PH (5) 12 D1 (3) 12 FR (5) 12 MA1 (3) 11 EK (3) ma-ss1 (2) ma-ss2 (2) ma-epk (4)		Thanksgiving	Thanksgiving	psy-mg (3)	11 CH (3) psy-ap11 (3) bioadvtop (2) pw-ap (4) osp-ap (2)	12 BI2 (3) 12 EK (3) 12 ES (4) 12 KU (3) 12 PW (3) 12 MA (3) 12 GE (3) 11/12 d11 create bi ap (2)	12a/d mu2 (2) 11 ml1 (2)	ma-epk (4) (AB + BC)	ch-ap (4) ch-ap (4)	mu-ap-th (1) Part I		mu-ap-th (1) Part II		MAKE-UP EXAMS 03.12.2022

# Grading System-Abitur

## ▶ Leistungskurse:

- 2 Klausuren =  $\frac{1}{2}$  of the final grade
- General part =  $\frac{1}{2}$  of the final grade

## ▶ Grundkurse:

- 1 Klausur =  $\frac{1}{3}$  of the final grade
- General part =  $\frac{2}{3}$  of the final grade

Note	Notenpunkte	mind. zu erreichender Anteil an den insgesamt zu erreichenden Bewertungseinheiten oder der Gesamtleistung (in %)
1 (plus)	15	95
1	14	90
1(minus)	13	85
2 (plus)	12	80
2	11	75
2(minus)	10	70
3 (plus)	9	65
3	8	60
3(minus)	7	55
4 (plus)	6	50
4	5	45
4(minus)	4	40
5 (plus)	3	33
5	2	27
5(minus)	1	20
6	0	0

# Grading System-Diploma

- GPA is calculated by total quality points by number of credits attempted.
- All AP and Honors Courses are weighted with an additional (1) quality point.
- Grades are not weighted until 11th grade.

German Grade	points	American Grade	American Percentage Equivalent
1+	15	A+	100 -- 98
1	14	A	97 -- 95
1-	13	A	94 -- 92
2+	12	A-	91 -- 90
2	11	B+	89 -- 87
2-	10	B	86 -- 84
3+	9	B-	83 -- 80
3	8	C+	79 -- 77
3-	7	C	76 -- 74
4+	6	C-	73 -- 70
4	5	D+	69 -- 66
4-	4	D	65 -- 60
5+	3	F	59 -- 57
5	2	F	56 -- 50
5-	1	F	49 -- 35
6	0	F	Below 35

# WebUntis

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- ▶ Experienced JFKS parents: [www.webuntis.com](http://www.webuntis.com) or with App (Username and password remain from last year.)
- ▶ Newcomers to JFKS: Log in @ [www.webuntis.com](http://www.webuntis.com) or with App (New parents will receive the access data tonight.) Change your password (desktop version only)
- ▶ Uses:
  - Schedules of your child/ teachers
  - Updated attendance record of your child
  - Scheduled Klausur dates ⇒ Events
  - Klausur grades only
- ▶ In case of access problems, please contact your child's tutor.

# Covid-Testing

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- ▶ All testing has been suspended effective June 8, however, students can opt-in and continue testing twice per week with parental consent. (see homepage)
  - ▶ Students can test every Tuesday and Thursday in school. They may also take a third test home for a Sunday night testing.
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# **Special regulation for the Diploma 2023**

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# Upcoming Deadlines

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**PSAT:** ~10 spots left! Bring 30€ to Ms. Mack in W117

- PSAT takes place at school on Wednesday October 12

## **AP Exams:**

- Registration forms + proof of payment due **September 30** to Ms. Mack in W117
- Students must also complete online registration (instructions are in the email we sent to them)

**SAT:** October test is full. There might still be spots left for the December test. Registration can only be done online through CollegeBoard. Spots are limited so sign up ASAP!

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# Regular exams: Special regulation (4th semester for 12d Diploma)

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## Three written exams:

- Each student has to write an exam in **AP English**.
  - The other **two** exams are chosen from the AP-courses taken.
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# Course Trip 11th grade

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- ▶ **Date range:** 12th - 16th of June 2023
  - ▶ The course trips are organized by the Leistungskurs- and AP-teachers.
  - ▶ You can choose between the course trips of your two Leistungskurse.
  - ▶ If both Leistungskurs- or AP-teachers should not offer a course trip, you can also ask someone else's course.
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# 5. Prüfungskomponente (11a)

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- ▶ At the end of the 1st semester, students will receive information about the **5. Prüfungskomponente**
  - ▶ Within this exam they can choose between **BLL (Besondere Lernleistung)** and **Präsentationsprüfung**
  - ▶ If they decide to take BLL, they must submit an application by the end of the 2nd semester
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# **Special regulation for the Abitur 2023**

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# Regular exams:

## Special regulation (4th semester for 12a Abitur)

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### Leistungskurse:

- ▶ In the Leistungskurse, the same number of exams is written in all semesters as usual.

### Grundkurse:

- ▶ In the **4<sup>th</sup> semester**, only in the third exam subject a Klausur is written.
  - ▶ As usual this Klausur counts 1/3 of the final grade.
  - ▶ All other Grundkurs-Klausuren will be cancelled.
  - ▶ The overall grade will be made up of the general part (Allgemeiner Teil) only.
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All **dates** regarding the **Abitur exams** and the **AP exams** can be found in the school calendar.

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# Special regulation in the written Abitur (1st, 2nd and 3rd exam subject)

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- ▶ In all centralized exam subjects, with the exception of Math, the written exams will be conducted as they were in the school year 2019/20.  
(In the Math exam, only tasks in two subject areas are to be completed (Analysis and Geometry or Analysis and Stochastics). The determination of the subject areas will be made by the teacher, which will inform students in advance.)
  - ▶ All subject-specific special regulations due to the Corona pandemic will no longer apply.
  - ▶ For all written Abitur exams, the time will be extended by 30 minutes.
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# Special regulation in the oral Abitur (4th examination subject)

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- ▶ For the oral exam, students may **select the 2 semesters** on which content they will be tested.
  - ▶ Students may, if they wish, take an **additional oral examination** in all written exam subjects.
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# Consultations Meetings

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- ▶ Consultation meetings are offered by the teachers of the **4 exam subjects** in the last weeks before the exams.
    - 5 dates for Leistungskurse and 3 dates for Grundkurse will be offered.
    - Attendance at the consultation appointments is not mandatory.
    - The aim of these consultations is to provide recommendations on how to prepare for the exams and to discuss any questions students may have.
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# 5. PK – The Presentation Exam

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**Dates** of the 5. Presentation-Exams: March, 29 and 30.

- ▶ **Form 1:** Students choose the supervising teacher of their reference subject and determine their side-subject:
    - due on September 23**
  
  - ▶ **Form 2:** Finalization of the wording of the guiding question (Leitfrage) after the first main consultation with the supervising teacher:
    - due on October 6**
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# Consultation Meetings for the 5. PK

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- ▶ **3 Consultation Meetings** with the supervising teacher
    - The first consultation is meant to clarify the pre-formulated guiding question (in Sep).
    - The other two consultations should take place in Nov/Dec and Jan/Feb.
  - ▶ **1 Consultation Meeting** with a teacher from the side-subject (in Nov/Jan).
  - ▶ The written documentation of all consultations and the written outline have to be handed in before the exam date March 29/30.
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